

**MINUTES OF A REGULAR MEETING OF THE COUNCIL  
OF THE VILLAGE OF HUNTING VALLEY, OHIO**

**January 10, 2023**

Pursuant to notice given, a regular meeting of the Council of the Village of Hunting Valley was convened via Zoom on Tuesday, January 10, 2023 at 5:01 p.m. Mayor Bruce V. Mavec presided.

The following members of Council were present:

Don Bullock  
Dan Grajzl

Barbara Burkhart  
Nancy Heinen

Also present were Brian Coughlin, Finance Director, Harry P. Hawkes, Jr., Clerk, Michael Cannon, Police Chief, Tim Pickana, Assistant Finance Director, Don Cunningham, Building Inspector/Service Director, Stephen Byron, Law Director, Victor Strauss, Service Department Supervisor, Michael Clements, Assistant Building Inspector, and Sherri Gambrill, Assistant Village Administrator.

The minutes of the Regular Meeting of Council held December 13, 2022, were previously distributed to Council. Mr. Grajzl moved to approve the minutes as presented, which motion was seconded by Ms. Heinen.

Roll Call: Yeas: Bullock, Burkhart, Grajzl, Heinen  
Nays: None

Motion carried  
Minutes approved

The only discussion related to the payment of the Village's December bills was to note the payment of fees to Alliance Bernstein.

There were no questions or comments regarding the Village's December investment summary or financial statements.

Mayor Mavec next announced that nominations for the position of Council President Pro-tem were open. Mr. Bullock nominated Ms. Heinen. There were no other nominations. Mr. Bullock moved to close the nominations and to have a unanimous ballot cast for Ms. Heinen, which motion was seconded by Ms. Burkhart.

Roll Call: Yeas: Bullock, Burkhart, Grajzl  
Nays: None  
Abstain: Heinen

Motion carried  
President Pro-tem elected

Council next considered the selection of a Councilmember to fill a vacant Council seat for a term expiring December 31, 2023. The seat became vacant when Bill Mulligan resigned as he was moving out of state. Ms. Heinen nominated Mr. Harry P. Hawkes, Jr. There were no other nominations. Ms. Heinen moved to close the nominations and to have a unanimous ballot cast for Mr. Hawkes, which motion was seconded by Mr. Bullock.

Roll Call: Yeas: Bullock, Burkhart, Grajzl, Heinen  
Nays: None

Motion carried  
Council member elected

Mr. Hawkes resigned his position as Clerk and assumed his position as a member of council.

Council next considered the selection of a Council representative to serve on the Planning and Zoning Commission. Mr. Bullock nominated Mr. Grajzl to serve as Council's representative on the Planning and Zoning Commission. There were no other nominations. Mr. Bullock moved to close the nominations and to have a unanimous ballot cast for Mr. Grajzl, which motion was seconded by Ms. Heinen.

Roll Call: Yeas: Bullock, Burkhart, Hawkes, Heinen  
Nays: None  
Abstain: Grajzl

Motion carried  
Council representative to the  
Planning and Zoning Commission  
selected

Council next considered the appointment of a Council representative to serve on the Architectural Board of Review. Ms. Burkhart nominated Ms. Heinen to serve as Council's representative on the Architectural Board of Review. There were no other nominations. Ms. Burkhart moved to close the nominations and to have a unanimous ballot cast for Ms. Heinen, which motion was seconded by Mr. Bullock.

Roll Call: Yeas: Bullock, Burkhart, Grajzl, Hawkes  
Nays: None  
Abstain: Heinen

Motion carried  
Council representative to the  
Architectural Board of Review  
selected

**Ordinance No. 2023-1** “An Ordinance amending the appropriations for current expenses and other expenditures of the Village of Hunting Valley during the fiscal year ending December 31, 2023, and ratifying all expenditures consistent with this ordinance.” was read for the first time. Ms. Heinen moved that the rule requiring that legislation be read on three separate days be suspended and that Ordinance No. 2023-1 be placed on its third and final reading, which motion was seconded by Ms. Burkhart.

Roll Call: Yeas: Bullock, Burkhart, Grajzl, Hawkes, Heinen  
Nays: None

Motion carried  
Rule suspended

After discussion, Ms. Heinen then moved that the Ordinance be adopted, which motion was seconded by Mr. Bullock.

Roll Call: Yeas: Bullock, Burkhart, Grajzl, Hawkes, Heinen  
Nays: None

Motion carried  
Ordinance No. 2023-1 adopted

Mayor Mavec announced his desire to reappoint Frank Floyd to the Planning and Zoning Commission for a term expiring December 31, 2026 and requested a motion to confirm his appointment. Mr. Grajzl moved to confirm the Mayor’s appointment, which motion was seconded by Mr. Bullock.

Roll Call: Yeas: Bullock, Burkhart, Grajzl, Hawkes, Heinen  
Nays: None

Motion carried  
Reappointment confirmed

Mayor Mavec then announced his desire to reappoint Harry P. Hawkes, Jr. to the Planning and Zoning Commission for a term expiring December 31, 2027 and requested a motion to confirm his appointment. Ms. Heinen moved to confirm the Mayor’s appointment, which motion was seconded by Mr. Grajzl.

Roll Call: Yeas: Bullock, Burkhart, Grajzl, Hawkes, Heinen  
Nays: None

Motion carried  
Reappointment confirmed

Mayor Mavec then announced his desire to reappoint Susan Mead to the Architectural Board of Review for a term expiring December 31, 2025 and requested a motion to confirm his appointment. Ms. Heinen moved to confirm the Mayor’s appointment, which motion was seconded by Mr. Grajzl.

Roll Call: Yeas: Bullock, Burkhart, Grajzl, Hawkes, Heinen

Nays: None

Motion carried  
Reappointment confirmed

Mayor Mavec then announced his desire to reappoint Katherine Scovil to the Architectural Board of Review for a term expiring December 31, 2026 and requested a motion to confirm his appointment. Mr. Bullock moved to confirm the Mayor's appointment, which motion was seconded by Ms. Heinen.

Roll Call: Yeas: Bullock, Burkhardt, Grajzl, Hawkes, Heinen  
Nays: None


Motion carried  
Reappointment confirmed

Chief Cannon had previously distributed his report. He noted that a Departmental meeting had would be held January 12, 2023 and that their annual report would be available by February of 2023.

Mr. Cunningham had also submitted his reports for the Service/Building Departments.

Harry P. Hawkes Jr. was sworn in as the new Councilmember. Mr. Pickana reported that the Village's audit will be ready by the Council meeting scheduled for March. Regarding the proposed fiber optic project, there was a meeting in December. The committee has received Spectrum's proposal and is awaiting Verizon's. It is hoped that the Committee will be able to provide a full report to Council in April 2023. There being no other matters before the Council, Mayor Mavec adjourned the meeting at 5:24 p.m.

Respectfully submitted,

  
Chief Michael Cannon  
Acting Clerk

APPROVED: 

Bruce Mavec  
Mayor/President of Council

Dated: 3/14/2023, 2023