

**MINUTES OF A REGULAR MEETING OF THE COUNCIL
OF THE VILLAGE OF HUNTING VALLEY, OHIO**

October 11, 2022

Pursuant to notice given, a regular meeting of the Council of the Village of Hunting Valley was convened at the Hunting Valley Village Hall on Tuesday, October 11, 2022 at 5:04 p.m., Mayor Bruce V. Mavec presided.

The following members of Council were present:

Don Bullock
Dan Grajzl
Jerry Medinger

Barbara Burkhart
Nancy Heinen (via phone)
Bill Mulligan

Also present were Brian Coughlin, Finance Director, Harry P. Hawkes, Jr., Clerk, Ben Stankewicz, Police Lieutenant, Tim Pickana, Assistant Finance Director, Don Cunningham, Building Inspector/Service Director, Joe Cuini, Village Engineer, Stephen Byron, Law Director, and Sherri Gambrill, Assistant Village Administrator.

The minutes of the Regular Meeting of Council held September 13, 2022, were previously distributed to Council. Ms. Burkhart moved to approve the minutes as presented, which motion was seconded by Mr. Mulligan.

Roll Call: Yeas: Bullock, Burkhart, Grajzl, Heinen, Medinger, Mulligan
Nays: None

Motion carried
Minutes approved

There were no questions or comments regarding the Village's September bills.

There were no questions or comments regarding the Village's September investment summary or financial statements. Assistant Finance Director, Tim Pickana informed the attendees that the state audit is being completed. There was no discussion.

Ordinance No. 2022-11 "An Ordinance authorizing the Mayor to enter into an Agreement with Stephen L. Byron and Singerman, Mills, Desberg & Kauntz Co., L.P.A. for legal services beginning January 1, 2023 and ending December 31, 2023, confirming the appointment of Stephen L. Byron as Law Director, and declaring an emergency" was read for the first time. Mr. Medinger moved that the rule requiring that legislation be read on three separate days be suspended and that Ordinance No. 2022-11 be placed on its third and final reading, which motion was seconded by Mr. Mulligan.

Roll Call: Yeas: Bullock, Burkhart, Grajzl, Heinen, Medinger, Mulligan
Nays: None

Motion carried
Rule suspended

After discussion, Mr. Medinger then moved that the Ordinance be adopted, which motion was seconded by Mr. Mulligan.

Roll Call: Yeas: Bullock, Burkhart, Grajzl, Heinen, Medinger, Mulligan
Nays: None

Motion carried
Ordinance No. 2022-11 adopted

Ordinance No. 2022-12 “An Ordinance creating the position of Assistant Building Inspector, establishing compensation for that position and confirming the Mayor’s appointment of Michael D. Clements to the position effective October 24, 2022, and declaring an emergency” was read for the first time. Mr. Medinger moved that the rule requiring that legislation be read on three separate days be suspended and that Ordinance No. 2022-12 be placed on its third and final reading, which motion was seconded by Mr. Mulligan.

Roll Call: Yeas: Bullock, Burkhart, Grajzl, Heinen, Medinger, Mulligan
Nays: None

Motion carried
Rule suspended

After discussion, Mr. Medinger then moved that the Ordinance be adopted, which motion was seconded by Mr. Mulligan.

Roll Call: Yeas: Bullock, Burkhart, Grajzl, Heinen, Medinger, Mulligan
Nays: None

Motion carried
Ordinance No. 2022-12 adopted

It was noted that the Assistant Building Inspector will be starting as a part-time employee and that an ordinance will be brought to the November Council meeting to set the rate of pay for part-time service. No benefits, other than enrollment in the Ohio Public Employees Retirement System will be available to the employee as a part-time employee.

Mr. Cunningham explained his recommendation that Council find Bartlett Tree Experts to be the lowest and best bidder. The lowest bidder indicated that it would be performing the work to plant the trees and subcontracting the tree removal. While Bartlett’s bid is eight hundred fifty dollars (\$850) more than the lowest bid, Mr. Cunningham knows that Bartlett does good work both planting and removing trees and performs excellent clean-up services after trees are cut. Bartlett was also the consultant in the development of obtaining a grant for the work and has successfully performed grant-

based work before. It is crucial that the work be performed by someone with knowledge of the grant's requirements so that the work conforms with those requirements. The fact that Bartlett performs high-quality work was echoed by members of Council, who had first-hand knowledge of the work on their own properties.

After discussion, and based upon Mr. Cunningham's recommendation, Mr. Mulligan moved to find Bartlett Tree Experts to be the lowest and best bidder for the Cuyahoga County Urban Tree Canopy Program and to authorize a contract for that project in an amount not to exceed \$55,750.00, which motion was seconded by Mr. Medinger.

Roll Call: Yeas: Bullock, Burkhart, Grajzl, Heinen, Medinger, Mulligan
Nays: None

Motion carried
Contract authorized

After discussion, Mr. Medinger moved to approve a Then and Now Purchase Order in the amount of \$5,500 to be paid to Polaris Engineering and Surveying for professional and technical services for the Gray Barns survey and related work. Mr. Mulligan seconded the motion.

Roll Call: Yeas: Bullock, Burkhart, Grajzl, Heinen, Medinger, Mulligan
Nays: None

Motion carried
Purchase order authorized

After discussion, Mr. Medinger moved to reject all bids for the Chagrin River Waterline Project, which motion was seconded Mr. Mulligan. The bids had come in significantly higher than anticipated and the parties who would benefit from the waterline did not want to proceed with the project.

Roll Call: Yeas: Bullock, Burkhart, Grajzl, Heinen, Medinger, Mulligan
Nays: None

Motion carried
Waterline bids rejected

Ms. Burkhart moved to confirm the Mayor's appointment of John M. Kaczynski as a seasonal laborer/driver and employee for the Service Department, which motion was seconded by Mr. Medinger.

Roll Call: Yeas: Bullock, Burkhart, Grajzl, Heinen, Medinger, Mulligan
Nays: None

Motion carried
Employee authorized

There will be an event at Shelter Hill seeking funding for the Western Reserve Land Conservancy.

Lieutenant Ben Stankewicz noted that the Police Department Report had been transmitted to Council. He had no additional report.

Mr. Cunningham had also submitted his reports. He noted that Griswold Creek and the Chagrin River are being monitored. The grant which is funding that monitoring of those streams is running out and Mr. Cunningham has been asked if the Village would fund these operations. There was no motion by Council to take any action.

Mr. Coughlin noted that the Fiber Optic survey is being sent out to residents to get their information. Details on the recycling program is coming soon.

Mr. Medinger moved to adjourn to executive session to discuss pending or imminent litigation, the possible acquisition or disposition of real property, and the appointment and compensation of employees and Village officials. Mr. Mulligan seconded the motion.

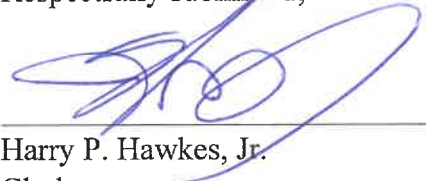
Roll Call: Yeas: Bullock, Burkhart, Grajzl, Heinen, Medinger, Mulligan
Nays: None

Motion carried
Meeting adjourned to executive session at 5:44 p.m.

Mayor Mavec reconvened the meeting at 5:55 p.m.

There being no other matters before the Council, Mayor Mavec adjourned the meeting at 5:55 p.m.

Respectfully submitted,



Harry P. Hawkes, Jr.
Clerk

APPROVED:


Bruce Mavec
Mayor/President of Council

Dated: November 15, 2022