

**MINUTES OF A REGULAR MEETING OF THE COUNCIL  
OF THE VILLAGE OF HUNTING VALLEY, OHIO**

December 14<sup>th</sup>, 2021

Pursuant to notice given, a regular meeting of the Council of the Village of Hunting Valley was convened at the Hunting Valley Village Hall on Tuesday, December 14, 2021 at 5:00 p.m., Mayor Bruce Mavec presided.

The following members of Council were present:

Barbara Burkhart	Bill O'Neill
Dan Grajzl	Nancy Heinen
Bill Mulligan (by phone)	Jerry Medinger

Also present were Harry P. Hawkes Jr., Clerk, Brian Coughlin, Finance Director, Michael Cannon, Chief of Police, Tim Pickana, Assistant Finance Director, Don Cunningham, Building Inspector/Service Director, Stephen Byron, Law Director and Joe Ciuni, Village Engineer. Also in attendance were Kirtland Hills Councilwoman and resident Jane Thornburg and Hunting Valley Councilman-elect Don Bullock.

The minutes of the Regular Meeting of Council held November 9, 2021 were previously distributed to Council. Mr. Medinger moved to approve the minutes as presented, which motion was seconded by Mr. O'Neill.

Roll Call:	Yeas:	Burkhart, Grajzl, O'Neill, Mulligan, Heinen, Medinger
	Nays:	None

Motion carried  
Minutes approved

There was little discussion regarding the November 2021 bills, except for the purchase of a truck by the Village.

There was no discussion regarding the November Investment Summary and Financial Statements.

**Ordinance No. 2021-19** "An Ordinance authorizing the Mayor to enter into an Agreement with Singerman, Mills, Desberg & Kauntz Co., L.P.A. for legal services that will be effective from January 1, 2022, through December 31, 2022, and declaring an emergency" was read for the first time. Ms. Heinen moved that the rule requiring that legislation be read on three separate days be suspended and that Ordinance No. 2021-19 be placed on its third and final reading, which motion was seconded by Mr. Medinger.

Roll Call: Yeas: Burkhart, Grajzl, O'Neill, Heinen, Mulligan, Medinger  
Nays: None

Motion carried  
Rule suspended

After discussion, Ms. Heinen then moved that the Ordinance be adopted, which motion was seconded by Mr. Medinger.

Roll Call: Yeas: Burkhart, Grajzl, O'Neill, Heinen, Mulligan, Medinger  
Nays: None

Motion carried  
Ordinance No. 2021-19 adopted

**Ordinance No. 2021-20** "An Ordinance amending compensation for the employees of the Village of Hunting Valley, repealing certain ordinances, and declaring an emergency." was read for the first time. Mr. Medinger moved that the rule requiring that legislation be read on three separate days be suspended and that Ordinance No. 2021-20 be placed on its third and final reading, which motion was seconded by Ms. Heinen.

Roll Call: Yeas: Burkhart, Grajzl, O'Neill, Heinen, Mulligan, Medinger  
Nays: None

Motion carried  
Rule suspended

It was noted that the increase was a 2% increase. After discussion, Mr. Medinger then moved that the Ordinance be adopted, which motion was seconded by Ms. Heinen.

Roll Call: Yeas: Burkhart, Grajzl, O'Neill, Heinen, Mulligan, Medinger  
Nays: None

Motion carried  
Ordinance No. 2021-20 adopted

**Ordinance No. 2021-21** "An Ordinance authorizing the advance of \$38,000 from the General Fund Bond Program into the American Rescue Plan Act Fund for reimbursement purposes, and declaring an emergency." was read for the first time. Mr. Medinger moved that the rule requiring that legislation be read on three separate days be suspended and that Ordinance No. 2021-21 be placed on its third and final reading, which motion was seconded by Ms. Heinen.

Roll Call: Yeas: Burkhart, Grajzl, O'Neill, Heinen, Mulligan; Medinger  
Nays: None

Motion carried  
Rule suspended

After discussion, Mr. Medinger then moved that the Ordinance be adopted, which motion was seconded by Ms. Heinen.

Roll Call: Yeas: Burkhart, Grajzl, O'Neill, Heinen, Mulligan; Medinger  
Nays: None

Motion carried  
Ordinance No. 2021-21 adopted

**Ordinance No. 2021-22** "An Ordinance for the appropriations for current expenses and other expenditures of the Village of Hunting Valley during the fiscal year ending December 31, 2022." was read for the first time. Ms. Burkhart moved that the rule requiring that legislation be read on three separate days be suspended and that Ordinance No. 2021-22 be placed on its third and final reading, which motion was seconded by Mr. Grajzl.

Roll Call: Yeas: Burkhart, Grajzl, O'Neill, Heinen, Mulligan; Medinger  
Nays: None

Motion carried  
Rule suspended

After discussion, Ms. Burkhart then moved that the Ordinance be adopted, which motion was seconded by Mr. Grajzl.

Roll Call: Yeas: Burkhart, Grajzl, O'Neill, Heinen, Mulligan  
Nays: None

Motion carried  
Ordinance No. 2021-22 adopted

**Resolution 2021-8** "A Resolution requesting the Cuyahoga County Auditor and Treasurer to advance taxes in accordance with the Ohio Revised Code, and declaring an emergency". After discussion, Ms. Heinen moved that Resolution 2021-8 be adopted as read, which motion was seconded by Mr. Grajzl.

Roll Call: Yeas: Burkhart, Grajzl, O'Neill, Heinen, Mulligan, Medinger  
Nays: None

Motion carried  
Contract approved

After discussion, Ms. Burkhart moved to confirm the Mayor's appointments of Nick Divita and Ben Kimball as part time Patrol Officers, of the Hunting Valley Police Department, effective November 9<sup>th</sup>, 2021. Mr. Medinger seconded the motion.

Roll Call: Yeas: Burkhart, Grajzl, O'Neill, Heinen, Mulligan, Medinger  
Nays: None

Motion carried  
Appointments confirmed

After discussion, Ms. Burkhart moved to approve authorization for the Village's membership in the Chagrin River Watershed Partners at a cost not to exceed \$5,013.00. Mr. Mulligan seconded the motion.

Roll Call: Yeas: Burkhart, Grajzl, O'Neill, Heinen, Mulligan, Medinger  
Nays: None

Motion carried  
Authorization approved

After discussion, Ms. Burkhart moved to approve a then and now purchase order for \$7,875.00 to be paid to Van Curen Services, Inc., for improvement and/or maintenance. Ms. Heinen seconded the motion.

Roll Call: Yeas: Burkhart, Grajzl, O'Neill, Heinen, Mulligan, Medinger  
Nays: None

Motion carried  
Purchase order approved

After discussion, Ms. Burkhart moved to authorize the transfer of all funds in the Alliance Bernstein Core Account in excess of \$7,000,000.00 to the Alliance Bernstein SMA Account. Ms. Heinen seconded the motion. It was noted that the Star SMA portfolio is expected to produce excess returns as compared to the current core AB portfolio.

Roll Call: Yeas: Burkhart, Grajzl, O'Neill, Heinen, Mulligan, Medinger  
Nays: None

Motion carried  
Transfer of funds approved

The Mayor read and presented to Councilmember Bill O'Neill a Proclamation of gratitude for his service to the Village of Hunting Valley.

Chief Cannon stated that his report had been distributed. He noted that stolen jewelry had been returned to a resident by a person who had worked at the residence. The police detective had persuaded the person that returning the property was the right thing to do.

Mr. Cunningham reported that he had investigated the costs of the Service Department Renovation project, and is recommending that the Village engage JP Compass Consulting &

Construction, Inc. ("JP Compass") to perform the project as a design/build project. Mr. Cunningham stated he had discussed the needs of the Village with JP Compass and they had recommended efficient design solutions. He was very confident that JP Compass was a quality design and construction company, having done numerous projects in the past for the Village, and that they would be able to perform the project with the requisite quality and diligence. He indicated that the second lowest bidder offered a price of one hundred eighty-eight thousand dollars (\$188,000) for the same scope of work, which confirmed his determination that \$166,000 was a good price for the project. After discussion, Mr. Mulligan moved that the Service Department Renovation Project be awarded as a design-build project to JP Compass for a price not to exceed one hundred sixty-six thousand dollars (\$166,000). Mr. Medinger seconded the motion

Roll Call: Yeas: Burkhart, Grajzl, O'Neill, Heinen, Mulligan, Medinger  
Nays: None

Motion carried  
Design build project approved

After discussion, Ms. Burkhart moved to approve the final mylar of the lot split of property located at 37350 Fairmount Blvd. to create two new lots to the east of the existing residence on the property. Mr. Medinger seconded the motion.


Roll Call: Yeas: Burkhart, Grajzl, O'Neill, Heinen, Mulligan, Medinger  
Nays: None

Motion carried  
Lot split approved

Mr. Hawkes spoke regarding recycling options, but no action was taken.

There being no other matters before the Council, Mr. Medinger moved to adjourn the meeting at 5:32 p.m. Ms. Heinen seconded the motion.

Respectfully submitted,

  
Harry P. Hawkes, Jr. - ACTING CLERK  
Clerk

APPROVED:

  
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Bruce Mavec  
Mayor/President of Council

Dated: 1/11, 2022