

**MINUTES OF A REGULAR MEETING OF THE COUNCIL  
OF THE VILLAGE OF HUNTING VALLEY, OHIO**

March 9, 2021

Pursuant to notice given, a regular meeting of the Council of the Village of Hunting Valley was convened via Zoom on Tuesday, March 9, 2021 at 5:00 p.m. Mayor Bruce Mavec presided.

The following members of Council were present via Zoom:

Barbara Burkhart	Jerry Medinger
Dan Grajzl	Bill Mulligan
Nancy Heinen	Bill O'Neill

Also present via Zoom were Harry P. Hawkes Jr., Clerk, Michael Cannon, Chief of Police, Tim Pickana, Salaried Assistant Finance Director, Don Cunningham, Building Inspector/Service Director, Victor Strauss, Supervisor of the Service Department, Stephen Byron, Law Director, and Joe Ciuni, Village Engineer. Audience members on Zoom included Don Plunkett of Studio One Architects, James Duber, the Hunting Valley Plans Examiner, and Julie Hullett of the Chagrin Valley Times.

Mr. Plunkett and Mr. Duber discussed the proposed renovations to the White North Stables and the inapplicability of building codes to the agricultural use. Nonetheless, the project has been designed and constructed in a manner that applicable code standards and the Village and the Stables agree that the project is being constructed in a reasonable and safe manner and that insurance does cover the building. Council took no action.

Council first considered approval of the minutes of the regular meeting of Council held January 12, 2021. It was noted that the minutes should be corrected to reflect that the meeting was conducted via Zoom, not at Village Hall. Ms. Burkhart moved that the minutes be approved as presented, which motion was seconded by Mr. Grajzl.

Roll Call:	Yeas:	Burkhart, Grajzl, Heinen, Mulligan, O'Neill
	Nays:	None
	Abstain:	Medinger

Motion carried  
Minutes approved

Council took no action regarding the payment of bills. There was a brief discussion about the fact that the Village's tradition of passing an ordinance to pay bills is not legally necessary. The authority to expend funds is authorized under other ordinances so the ordinance to pay bills is surplusage. It was agreed that the ordinance to authorize the payment of bills did provide an

opportunity for Council to focus attention on the Village's expenses, and the Finance and Legal Departments agreed to develop a protocol to inform Council of the expenses of the Village. Under certain circumstances, there may be a necessity for Council to act to ratify an expenditure that had been budgeted, but this is not a common practice.

The financial statements for January of 2021 had been presented to Council.

**Ordinance No. 2021-3** "An Ordinance authorizing the Mayor and the Finance Director to apply for and enter into an agreement with NOPEC for a 2021 NOPEC grant for energy conservation projects, authorizing the receipt and expenditure of 2021 NOPEC grant funds in accordance with the grant agreement and declaring an emergency" was read for the first time. Ms. Heinen moved that the rule requiring that legislation be read on three separate days be suspended and that Ordinance No. 2021-3 be placed on its third and final reading, which motion was seconded by Ms. Burkhart.

Roll Call: Yeas: Burkhart, Grajzl, Heinen, Medinger, Mulligan, O'Neill  
Nays: None

Motion carried

Rule suspended

After discussion, Ms. Heinen then moved that Ordinance No. 2021-3 be adopted as read, which motion was seconded by Mr. Mulligan.

Roll Call: Yeas: Burkhart, Grajzl, Heinen, Medinger, Mulligan, O'Neill  
Nays: None

Motion carried

Ordinance No. 2021-3 adopted

After discussion, Mr. Mulligan moved to authorize the design of, and solicitation for public bids for, two (2) retention walls needed for the Chagrin River Road Reconstruction project. Mr. O'Neill seconded the motion.

Roll Call: Yeas: Burkhart, Grajzl, Heinen, Medinger, Mulligan, O'Neill  
Nays: None

Motion carried

Design and bidding authorized

After discussion, Mr. O'Neill moved to transfer \$2,650 from the construction guarantee fund to the general fund, pursuant to Section 1303.03 of the Hunting Valley Codified Ordinances of the Village of Hunting Valley. Mr. Medinger seconded the motion.

Roll Call: Yeas: Burkhart, Grajzl, Heinen, Medinger, Mulligan, O'Neill  
 Nays: None

Motion carried  
 Fund transfer authorized

After discussion, Ms. Heinen moved to confirm the Mayor's appointment of Michael Gleeson to the Architectural Board of Review for a term ending December 31, 2024. Mr. Medinger seconded the motion.

Roll Call: Yeas: Burkhart, Grajzl, Heinen, Medinger, Mulligan, O'Neill  
 Nays: None

Motion carried  
 Appointment confirmed

Mayor Mavec had no report, and deferred to Mr. Hawkes who has agreed to chair the recycling committee. Mr. Hawkes noted that a letter went out from the Mayor regarding the recycling issue and communications regarding solid waste issues can increase because the Village has received a \$1,500 grant from the Cuyahoga County Solid Waste District to fund such communications. The Village will likely be sending out 4 mailings per year, including a calendar, to address recycling issues.

Chief Cannon reported that his monthly report had been distributed and the year-end report had been completed and digitally distributed.

Mr. Cunningham reported that Waste Management has agreed to extend the terms of its existing contract through July of 2025, with a 3% per-year increase each year. Additional totes would be available to those who need them. Mr. Cunningham noted that Waste Management has the small vehicles required to provide the back-door service to which the residents have grown accustomed. The consensus of Council was that this was acceptable, and that the quality of service was good. The Village is also going to change software for the Building Department because the current software is no longer supported by the vendor. The new vendor is "City Force" and the cost for the initial installation is about twelve thousand dollars (\$12,000), with an annual maintenance cost of about three thousand dollars (\$3,000). Mayor Mavec request that a motion be made to approve the purchase of the new software, which motion was made by Ms. Heinen. Mr. Mulligan seconded the motion.

Roll Call: Yeas: Burkhart, Grajzl, Heinen, Medinger, Mulligan, O'Neill  
 Nays: None

Motion carried  
 Purchase authorized

Mr. Cunningham then deferred to Mr. Ciuni, who reported on the Village's road project. Mr. Ciuni indicated that Cedar Road is in the process of its final audit and the Village should be receiving about fifty thousand dollars (\$50,000) back. The deposit had been made because this was a joint project with Gates Mills and Cuyahoga County and the funds needed to be on deposit for the project to move forward. The Chagrin River Road project is going before the Ohio Public Works Commission Small Government Committee for a grant and a loan.

It was reported that the Hunting Valley Foundation has raised approximately \$1,000,000 since its inception.

Mr. Medinger then moved to adjourn to executive session to discuss pending or imminent litigation and the possible acquisition or disposition of real property, and the appointment and compensation of employees and village officials. Ms. Burkhart seconded the motion.

Roll Call:      Yeas:      Burkhart, Grajzl, Heinen, Medinger, Mulligan, O'Neill  
                     Nays:      None

Motion carried  
Meeting adjourned to executive session  
at 6:26 p.m.

Mayor Mavec reconvened the meeting at 6:46 p.m.

There being no further Council business, the meeting was adjourned at 6:46 p.m.

Respectfully submitted,

  
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Harry P. Hawkes Jr. Clerk

APPROVED:



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Bruce Mavec  
Mayor/President of Council

Dated: April, 13, 2021